

Accessing Your Tax Documents

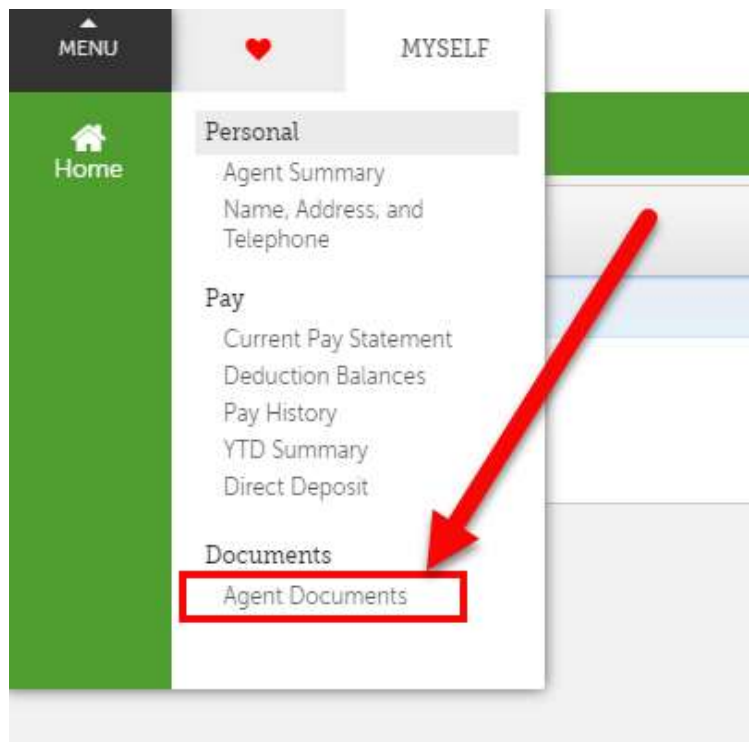
Introduction

Follow the steps below to retrieve your year-end tax documents in the Commission Payment Portal.

Note: If you have multiple companies and want to retrieve tax documents for all companies, you **must** follow the steps below for **each** company.

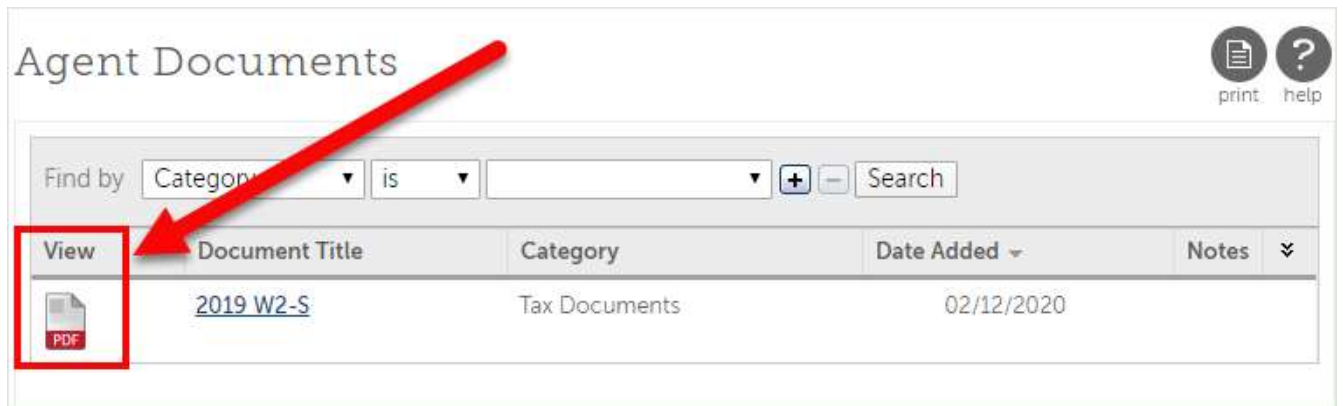
Accessing Your Tax Documents

1. Sign into the Agent Portal at nationallife.com as you normally do.
2. Enter the Commission Payment Portal by clicking the **Compensation** button on the Agent Portal home page and choosing **Commission Payment Portal**. A new tab in your browser will open and the Commission Payment Portal main page will be displayed.
3. Click the **Menu** button in the top-left corner of the main page, and then choose **Agent Documents** from the **Myself** menu, as shown below.



For Agent Use Only – Not For Use With The Public

4. The tax documents available to you will be displayed in the list on the Agent Documents page. To download a document, click the PDF icon shown in the **View** column for the document, as shown in the following illustration.



Questions/Issues:

If you have any questions about the Commission Payment Portal or the Commission Earnings Report, please call our Customer Experience Center staff at 800-906-3310 and they can assist you. As a reminder, we will ask you to answer three questions to verify and protect your identity.

National Life Group® is a trade name of National Life Insurance Company, Montpelier, VT, Life Insurance Company of the Southwest, Addison, TX and their affiliates. Each company of National Life Group is solely responsible for its own financial condition and contractual obligations. Life Insurance Company of the Southwest is not an authorized insurer in New York and does not conduct insurance business in New York.

TC112711(0220)1